

# a35

## asbestos essentials

### Non-licensed tasks

This information will help employers and the self-employed to comply with the Control of Asbestos Regulations 2006.

It is also useful for trade union and employee safety representatives.

Asbestos fibres can cause lung cancer and lung diseases.

The sheet covers the points you need to follow to reduce exposure to an adequate level.

It can act as a risk assessment for asbestos if it matches what you plan to do.

Follow all the points, or use equally effective measures.

Only carry out this work if you are properly trained and have the right equipment.

#### Main points

- Asbestos fibres can kill.
- Keep exposures low using all the controls in this sheet.
- Also follow sheet a0 and equipment and method (em) sheets; see 'Essential information'.

## Replacing an asbestos cement (AC) flue or duct

### What this sheet covers

This sheet describes good practice when you need to mend urgently, then replace, an asbestos cement flue or air duct.

Sometimes, the joints are sealed with asbestos string.

#### Preparing the work area

- Ensure safe access.
- Restrict access - minimise the number of people present.
- Close doors. Use tape and notices to warn others.
- Ensure adequate lighting.

#### Equipment

- Mini-enclosure for nailed-on AIB - see sheet em3;
- 500- and 1000-gauge polythene sheeting and duct tape;
- warning tape and notices;
- Class H vacuum cleaner (BS EN 60335) - see sheet em4;
- screwdriver;
- hammer;
- non-asbestos replacement flue/duct and sealant
- garden-type sprayer containing wetting agent;
- bucket of water and rags;
- asbestos waste container, eg labelled polythene sack;
- clear polythene sack; and
- asbestos warning stickers.



*This section of AC ducting has already been labelled*



*Sometimes, the joints are sealed with asbestos string.*

### SAFETY CHECKLIST

- ✓ Can you avoid disturbing asbestos by doing the job in some other way?
- ✓ Do you need a licence for the work?
- ✓ Always follow all legal requirements.
- ✓ Follow the task guidance sheet.
- ✓ Use an asbestos waste container.
- ✓ Dispose at a licensed disposal site.

#### Caution:

- Don't sweep up dust or debris - use a Class H vacuum cleaner or damp rags.
- Don't take used overalls home.
- Don't re-use disposable PPE.
- Don't smoke.
- Don't eat or drink in the work area.

### OTHER HAZARDS

**Work at height** - see [www.hse.gov.uk/falls/index.htm](http://www.hse.gov.uk/falls/index.htm).  
Take precautions to avoid falls. Must you work from a ladder? Where necessary, erect an access platform.

**Manual handling** - see [www.hse.gov.uk/msd/index.htm](http://www.hse.gov.uk/msd/index.htm).  
Plan how to remove and handle heavy material and articles safely.

**Slips and trips** - see [www.hse.gov.uk/slips/index.htm](http://www.hse.gov.uk/slips/index.htm).  
Floors protected with polythene become very slippery when wet.

There may also be other hazards - you need to consider them all.

### Personal protective equipment (PPE) - see sheet em6

- Provide:
  - disposable overalls fitted with a hood;
  - boots without laces (laced boots are hard to decontaminate); and
  - respiratory protective equipment.



### Procedure

- Dampen any AC debris with spray.
- Pick up larger pieces of debris. Put them in the waste container.
- Clean contaminated surfaces with damp rags, then put these in the waste container.
- Protect surfaces from further contamination - cover with 500-gauge polythene sheeting and fix with duct tape to non-asbestos surfaces.

### Emergency repair (eg 1 to 2 days only)

- Wrap the duct or flue with duct tape - replace the part as soon as possible.

### Replacement

- Turn off equipment vented by the flue or fed by the duct.
- If hot, wait for the flue to cool.
- Dampen the AC flue/duct and joint seals.
- If the section can be removed intact, strengthen the damaged sections with duct tape.
- If it cannot be removed intact, wrap the section in 1000-gauge polythene and break it into large pieces with a hammer.
- Dampen any asbestos string seal. Ease it away with the screwdriver into the waste container.
- Gently scrape off residues using 'shadow vacuuming' - see sheet em4.
- Double-wrap the damaged flue/duct with 1000-gauge polythene sheeting and seal with duct tape. Attach asbestos warning stickers.
- Install the replacement non-asbestos flue/duct.

**Caution:** Also remove asbestos fragments that fall down the flue/duct.

### Cleaning and disposal

- Clean the area and equipment with the Class H vacuum cleaner and damp rags.
- Put debris, used rags, polythene sheeting and other waste in the asbestos waste container and tape it closed.
- Put the asbestos waste container in a clear polythene sack and tape it closed.
- Disposal - see sheet em9.

### Personal decontamination

- See sheet em8

### MORE HELP

- **Licensed asbestos contractors, and training providers** - HSE's Infoline  
Tel: 0845 345 0055  
Textphone: 0845 408 9577  
e-mail: [hse.infoline@natbrit.com](mailto:hse.infoline@natbrit.com)  
and at [www.hse.gov.uk/asbestos/licensing/index.htm](http://www.hse.gov.uk/asbestos/licensing/index.htm)
- **HSE priced and free publications** -  
HSE Books Tel: 01787 881165  
and at [www.hsebooks.co.uk](http://www.hsebooks.co.uk)
- **Qualified hygienists** - The  
British Occupational Hygiene  
Society (BOHS) Tel: 01332 298101  
and at [www.bohs.org/](http://www.bohs.org/) under  
'Professional > Consultants'
- **Trade associations** - the Asbestos  
Removal Contractors Association  
(ARCA) Tel: 01283 531126 Website:  
[www.arcaweb.org.uk](http://www.arcaweb.org.uk), or the Asbestos  
Control and Abatement Division (ACAD)  
Tel: 01325 466704
- **Disposal of asbestos waste** -  
[www.environment-agency.co.uk](http://www.environment-agency.co.uk),  
[www.sepa.org.uk/](http://www.sepa.org.uk/), or  
[www.netregs.gov.uk/netregs](http://www.netregs.gov.uk/netregs).
- **More asbestos pictures and help  
to decide if work is licensed** -  
[www.hse.gov.uk/asbestos/index.htm](http://www.hse.gov.uk/asbestos/index.htm)

### ESSENTIAL INFORMATION

**Download and follow these advice  
sheets from [www.hse.gov.uk  
/asbestos/essentials/index.htm](http://www.hse.gov.uk/asbestos/essentials/index.htm):**

**em1** *What to do if you uncover or  
damage materials that could contain  
asbestos*

**em2** *Training*

**em4** *Using a Class H vacuum cleaner  
for asbestos*

**em5** *Wetting asbestos materials*

**em6** *Personal protective equipment  
(PPE)*

**em7** *Using damp rags to clean  
surfaces of minor asbestos  
contamination*

**em8** *Personal decontamination*

**em9** *Disposal of asbestos waste*

### Clearance and checking off

- Visually inspect the area to make sure that it has been cleaned properly.
- Clearance air sampling is not normally required.
- Get the premises owner, duty-holder or client to check off the job.

This document is available at [www.hse.gov.uk/asbestos/essentials/index.htm](http://www.hse.gov.uk/asbestos/essentials/index.htm)

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This guidance is issued by the Health and Safety Executive. Following the guidance is not compulsory and you are free to take other action. But if you do follow the guidance you will normally be doing enough to comply with the law. Health and safety inspectors seek to secure compliance with the law and may refer to this guidance as illustrating good practice.